

Go! Spa

Where Friends gather...

11735 Manchester Road

Des Peres, 63131

314-822-0772

Spa Parties and Group Gatherings Reservation Form

Date submitted:

Date Amended:

Hostess contact information:

Name:

Address:

Phone Number:

Email Address:

- **Type of Gathering (circle one): Spa Party or Group Gathering**
- **Occasion: (circle one) *Bridal Shower, Bachelorette Party, Birthday Party, Baby Shower, Office Party, Client Appreciation, Girls Night Out*
*Other*_____**
- **Requested Gathering date:**
- **Requested time:**
- **Number of attendees:**

There are a few questions to answer to insure all goes smoothly for your group:

1. Does anyone have acrylic nails? If so, we do not do fill acrylics or add them to nails. We do offer Shellac and can paint acrylics too.
2. Does anyone want to add French to their mani or Pedis? If so, we need to know as it adds an additional 10 minutes and \$5.00
3. Is anyone adverse to a male massage Therapist?
4. Is there anyone in the group that CANNOT arrive at the same time?
5. Is there anyone in the group that needs to leave before the party is over?
6. Who is paying for the party? Will there be separate checks or one individual paying for the party?

Thanks for all your help and we look forward to celebrating with your group at Go!Spa.



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Name: _____

I have read Go!Spa's Parties and Groups brochure as presented on the website at www.gospagirl.com and agree to all of the terms and conditions established therein. I understand that I am responsible for all services requested and that my group or party must **cancel or submit individual changes 5 days in advance of party or group date** in order to avoid a cancellation fee on the credit card provided. Hostess will be responsible for all last minute changes and/or no shows. (Go!Spa will obtain credit card verbally before booking your group or party).

We ask that you and your guests arrive 15 minutes before the scheduled party start time for check in and that all guests leave shortly after scheduled end time.

If you plan on serving alcohol at your party we require all guests, regardless of whether or not they drink, sign a waiver and must provide ID for proof of age. Also, for health reasons, hosts and their guests will not be permitted to consume alcohol prior to receiving a massage. We reserve the right to refuse services to individuals who have been drinking.

I understand that if anyone in my party is **late, or misses their appointment time**, Go!Spa will do their best to see that they receive a portion or all of their service but this cannot be guaranteed. The guest or hostess will be charged in full for all services booked. This insures that the rest of the group/party is not penalized with a missed or shortened service as the result of another guest's tardiness.

I understand that all changes to my group or party after submission of the original reservation **form must be re-submitted on the original form** via email to the Go!Spa Party Guru.

I understand that **20% gratuity is added to all party/group services at check out** and that I am responsible for notifying my entire group of this policy. I understand that my credit card on file will be used to cover anyone in my party failing to cover their portion of services/gratuity.

Hostess signature _____

Date